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# NORTH SALEM

CENTRAL SCHOOL DISTRICT  
230 June Road North Salem, New York 10560  
(914) 669-5414 Fax (914) 669-5414

**Deborah D'Agostino**  
President of Board of Education

**Kenneth R. Freeston, Ph.D.**  
Superintendent of Schools

**To: Parents/Guardians, Teachers, and Staff of North Salem Central School District**

**From: North Salem Central School District**

Dear North Salem CSD Community,

The start of the school year is upon us! As the COVID-19 pandemic continues to evolve, Westchester County and its schools are committed to a safe return to in-person learning for students, teachers, and staff.

This can only be achieved if the County, public and private school systems, parents, and students work together to prevent the spread of COVID-19 in schools and keep one another safe. This is especially important given the rise of the highly contagious Delta variant.

As part of this effort, North Salem CSD is pleased to announce that we, along with schools across Westchester County, will be partnering with Westchester County Department of Health's testing partner Quadrant Biosciences to offer the County's FREE COVID-19 screening testing program.

The program relies on two testing strategies:

- Voluntary arrival testing of all students, teachers, and staff within the first two weeks of school
- Voluntary weekly testing of 20% of all students, teachers, and staff thereafter

This method will allow early detection of COVID-19 in pre-symptomatic or asymptomatic individuals. Early detection means we can better stop the virus from spreading in schools. Preventing school outbreaks is key to ensuring our schools stay open to provide the education and support our children need.

All students, teachers, and staff (vaccinated AND unvaccinated) are highly encouraged to participate in this free, school-based COVID-19 screening testing program. The program will use non-invasive, self-collected saliva samples that are appropriate and painless for all ages. Samples will be processed using accurate and reliable PCR analysis—the gold standard of COVID-19 testing— to identify positive cases.

Please read and complete the attached consent forms for each student in your household (or for yourself, if teacher/staff). In order to participate in arrival testing during the first weeks of school, we encourage you to consent as soon as possible. Otherwise, you can consent at any point for enrollment in the weekly 20% screening testing program. Once you consent, North Salem CSD will be in touch with more details regarding the testing program.

Thank you,

Kenneth R. Freeston, Ph.D.  
Superintendent

**CC: Dr. Sherlita Amler, MD, Commissioner of Health, Westchester County Department of Health**

*The Westchester County Schools COVID-19 Screening Testing Program is supported by the Centers for Disease Control and Prevention (CDC) of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$15,800,820 with 100 percent funded by the CDC/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by the CDC/HHS, or the U.S. Government. For more information, please visit <https://www.cdc.gov/>.*

**CONSENT FOR PCR SALIVA TESTING  
WESTCHESTER COUNTY SCHOOLS COVID-19 SCREENING TESTING PROGRAM**

**Student\Teacher\Staff Person's Name:** \_\_\_\_\_

**Student Grade** \_\_\_\_\_ **School Name:** \_\_\_\_\_

**Student\Teacher\Staff Person's Address:** \_\_\_\_\_

**City/State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Sex:** \_\_\_\_\_

**Race (circle all that apply):**

- American Indian or Alaskan Native
- Black or African American
- White
- Asian
- Native Hawaiian/Pacific Islander
- Other
- Unknown

**Ethnicity (circle one):**

- Hispanic or Latino
- Non-Hispanic or Latino
- Unknown

**Has your child/you tested positive for COVID-19 in the last 90 days? YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**If YES, date of positive test:** \_\_\_\_\_

- I authorize the Westchester County Department of Health, (the "WCDH") and its contractors to receive self-collected saliva samples on the above named individual and conduct COVID-19 screening tests on those samples.
- I have read and understand the attached Frequently Asked Questions about the Westchester County Schools COVID-19 SCREENING TESTING PROGRAM (the "Program"). I understand there will be no cost to me for this testing Program. I authorize the release of information as indicated in the Frequently Asked Questions as part of the Program for public health purposes.
- By signing this, I am giving permission for my child/legal guardian or myself to participate in this voluntary testing Program.
- I understand that I have the right to revoke this consent at any time by notifying in writing the school nurse or whomever the school designates in writing to receive such notice.
- I understand that if my child/legal guardian/I have tested positive for COVID-19 within the last 90 days, my child/legal guardian/I will not be able to participate in the Program until 90 days has passed since the positive test result.
- I understand and acknowledge that WCDH, its contractors, and the school/district are not acting as the medical provider and this Program is not for testing if a person is sick or exposed to a person with COVID-19. I will receive positive test results and will take appropriate actions.

I have read this form and all of my questions have been answered to my satisfaction. By signing this form, I acknowledge that I have read and accept all of the above.

\_\_\_\_\_  
**Signature of Student, Parent/Guardian if Student is under the age of 18, Teacher or Staff Person**

Print Name: \_\_\_\_\_

Parent/Guardian relation to Student if Student is under the age of 18: \_\_\_\_\_

Parent/Guardian Tele: if Student is under the age of 18: \_\_\_\_\_

Date: \_\_\_\_\_

WESTCHESTER COUNTY SCHOOLS COVID-19 SCREENING TESTING PROGRAM  
FREQUENTLY ASKED QUESTIONS

**What is the purpose of this form?**

The County of Westchester, acting through the County Department of Health ("WCDH"), is sponsoring the Westchester County Schools COVID-19 Screening Testing Program (the "Program") for all schools and school districts in Westchester County. The WCDH is sponsoring the Program, along with its lab testing partners: Mount Sinai Health Systems, Inc., Mirimus Inc. and Quadrant Biosciences, Inc. ("Testing Partners") Your School District has opted to participate in the Program, which is a FREE COVID-19 PCR saliva testing for our schools' teachers, students, and staff. You may reach out to Rosie Finizio, Westchester County Parent Liaison at 914-995-2501 or [RFinizio@westchestergov.com](mailto:RFinizio@westchestergov.com) or your student's school if you have any questions.

- This FAQ gives you information about the Program, including the process for testing, the benefits and limitations of testing, how your private information will be protected, and the process for notifying you of test results.
- The County's Testing Partners are subject to federal and state laws that require them to maintain the confidentiality of any personal information that you agree to give to them for the Program. Our Testing Partners take very seriously their obligation to protect your information, and they will not use or disclose your information other than as described herein, in the Authorization to Disclose Protected Health Information Form and as required or permitted under law or regulation.
- The Program is subject to the County's receipt of funding from the Health Research, Inc. and federal Centers for Disease Control and Prevention to operate the Program.

**What will happen once I consent to participate in this part of the Program?**

- The County's Testing Partners will test each saliva sample that they receive using testing platforms that are used to test for COVID-19 in labs across the country.
- The Testing Partners will test each sample, either individually or in a group (pool) with other samples. Group (pooled) samples that are positive for COVID-19 will then be tested individually to identify the positive sample. When a positive result is found, the individual (or their parent/guardian) and the individual's school will be notified.

**How does the testing process work?**

- Once you give consent to participate in the Westchester County Schools COVID-19 Screening Testing Program, your student will give a small sample of saliva for each designated testing event, and that sample will be sent to a lab for testing. In most instances, saliva samples can be collected from the comfort and privacy of the home using pre-distributed test kits. Samples will be returned by your Student to the school on designated test days for transport to the labs. In some instances, saliva samples will be given under the supervision of the County's Testing Partners' trained staff. In all cases, sample collection events will be designed to protect the safety of all involved.
- If your student tests positive, you will be contacted with the result. The Testing Partners will also alert specific members of the school's staff who have been instructed on how to protect your confidential information. These staff members will use test results only as necessary to prevent further spread within the school (ex: the teacher to determine which classmates were exposed) and will never share your Student's name.

**Why can't my student/I be tested if my student/I tested positive for COVID-19 in the last 90 days?**

- Individuals *may* continue to receive positive test results for up to 90 days after having COVID-19, even after they have recovered from their symptoms and are no longer contagious. By removing people who had a positive test result in the last 90 days from the testing program, we can avoid isolating people who are not actually contagious.
- Once 90 days have passed since your student's/your last positive COVID-19 test, your student/you will be included in the testing program.

**How will you maintain my privacy rights?**

- The County's Testing Partners are committed to protecting personal information, including your Student's test results, from inappropriate use, disclosure, or access. The law requires the County's Testing Partners to protect your student's personal information and they take that obligation seriously.
- In some cases, the samples will be labeled only with a barcode, and there will not be any identifying information (like your Student's name) visible on the sample itself. If barcodes are not used and personal information is written on the sample, testing personnel are trained to keep those samples confidential.
- Our Testing Partners and [district name] have agreed that your personal information will not be used or disclosed in any way except as described in this consent form, the Authorization to Disclose Protected Health Information Form, and as required or permitted under law or regulation.
- Our Testing Partners are required by law to notify government authorities of positive test results, including basic demographic information about the individuals tested. The same personal information requested on this form would be shared with the Department of Health by any doctor's office or testing center in the event of a positive result.
- Our testing partners have implemented strict physical and electronic protections against improper access to personal information that it collects and maintains, and they will keep your student's personal information according to those strict protocols.

**Are there any possible risks of the testing program?**

- The testing creates no health risks. The saliva-based tests are non-invasive, painless, and quick.
- Although the testing platforms that our testing partners use are highly accurate, no COVID-19 test is 100% accurate, and it is possible that your screening test will result in a false positive or a false negative. That means that if a screening test returns a positive result, it is possible that there is no COVID-19 infection, and if a screening test returns a negative result, it is possible that there is a COVID-19 infection.
- The results of screening tests alone are not sufficient to detect or rule out the possibility that an individual has been exposed to or is infected with the virus that causes COVID-19. There is a possibility that a screening test may produce false positive or false negative results.

**What are the possible benefits of participating in the program?**

- The Program is designed to help stop or slow the spread of COVID-19 in your school and beyond, by identifying COVID-19 infections quickly and helping those who test positive to safely isolate until they are well. By identifying COVID-19 infections quickly, before they have the chance to spread, the Program is designed to provide a safer environment for everyone.

**AUTHORIZATON TO DISCLOSE PROTECTED HEALTH INFORMATION (COVID TEST RESULTS)**

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Student\Teacher\Staff Person's Name: \_\_\_\_\_

Student\Teacher\Staff Person's Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip

Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Tele: \_\_\_\_\_

I authorize Westchester County Department of Health and its testing partners (Mount Sinai Health Systems, Inc., Mirimus Inc. and Quadrant Biosciences, Inc.) to disclose the above named individual's health information as follows:

**Name and address of person(s)/entity to whom this information is to be sent ("Recipient"):**

Name: \_\_\_\_\_ SCHOOL DISTRICT

Address: \_\_\_\_\_

**Description of Information to be disclosed:** The COVID-19 PCR SALIVA TEST RESULTS ("COVID Information") of the above named individual.

**Purpose of Disclosure:** PARTICIPATION IN WESTCHESTER COUNTY SCHOOLS COVID-19 SCREENING TESTING PROGRAM and SCHOOL ATTENDANCE

This authorization will expire one year from the date on which it was signed.

This authorization permits the release of COVID information of the above-named individual to the above-named Recipient on an ongoing basis for however many COVID tests such individual undergoes before the expiration of this authorization.

1. I understand that any disclosure/release is bound by the Health Insurance Portability and Accountability Act of 1997 (HIPAA) 45 C.F.R. pts 160 & 164; and re-disclosure of this information to a party other than one designated above is forbidden without written authorization on my part, unless required or permitted under law or regulation.

2. I understand that the WCDH and its Testing Partners have no ability to prevent re-disclosure of my COVID information by Recipient.

3. Signing this authorization is voluntary. I understand that I have the right to revoke this authorization at any time, except to the extent that WCDH and its Testing Partners have already acted in reliance on it. I understand that if I revoke this authorization, I must do so in writing and present my written revocation to the school nurse or whomever the school designates in writing to receive such notice.

I have read this form and all of my questions have been answered to my satisfaction. By signing this form, I acknowledge that I have read, understand and accept all of the above.

\_\_\_\_\_  
**Signature of Student, Parent/guardian if Student is under the age of 18, Teacher or Staff Person**

Print

Name: \_\_\_\_\_

Parent/Guardian relation to Student if Student is under the age of 18: \_\_\_\_\_

Parent/Guardian address if Student is under the age of 18: \_\_\_\_\_

Parent/ Guardian email address if Student is under the age of 18: \_\_\_\_\_

Parent/Guardian Tele: if Student is under the age of 18: \_\_\_\_\_

Date: \_\_\_\_\_

# WESTCHESTER COUNTY SCHOOLS COVID-19 SCREENING TESTING PROGRAM

## IMPORTANT CONTACT INFORMATION FOR PARENTS

GENERAL questions regarding the COVID-19 School Testing Program

**Rosie Finizio**

*Parent Liaison*

Westchester County Executive's Office

914-995-2501

[RFinizio@westchestergov.com](mailto:RFinizio@westchestergov.com)

Questions regarding your student's screening testing schedule:

Dr. Adam VanDerStuyf

Assistant Superintendent of PPS

914-669-5414 x 1056

[covidtesting@northsalemschools.org](mailto:covidtesting@northsalemschools.org)

Questions about Testing Vendor App

**Quadrant Biosciences**

*Application Support Inbox*

[COVID-support@quadrantbiosciences.com](mailto:COVID-support@quadrantbiosciences.com)

Questions regarding isolation guidance if your student tests positive:

**Westchester County Department of Health**

*COVID-19 Line*

914-813-5110

Questions regarding quarantine guidance if your student has been exposed to a positive individual in school:

**Westchester County Department of Health**

*COVID-19 Line*

914-813-5110

For support/resources for your family during mandatory isolation or quarantine:

**Westchester County Department of Health**

*Resource Line*

866-588-0195

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