



NORTH SALEM
Central School District

Vince DiGrandi
Principal

230 June Road
North Salem, NY 10560
(914) 669-5414 * Fax (914) 669-5663

Kathleen Murphy, Ed.D.
Assistant Principal

July 2023

Dear Member of the Class of 2024:

Parking availability for the 2023-2024 school year* is a privilege earned by eligible students. The requirements for eligibility are as follows: a student must have a valid New York State driver's license (learner's permits will not be accepted), an automobile, good academic standing, and have earned fifty (50) Safe Driving Points.

If you are interested in a parking space for the 2023-2024 school year, the enclosed application must be completed and signed by you and your parent/guardian.

Parking Applications must be submitted to the Main Office along with the following:

- clear copy of your driver's license
- clear copy of the vehicle's registration (for each vehicle listed)
- signed copy of the North Salem High School Parking Rules and Regulations
- signed copy of the Parental Permission form.

All parking spaces will be assigned to students based on their attendance and punctuality during the 2022-2023 school year. Best attendance and punctuality the most advantageous spot.

Parking spaces, once assigned, are not guaranteed for the year. Poor attendance, excessive unexcused lates, and other disciplinary related events can result in the loss of an assigned parking space.

Completed applications will be accepted by mail or in person.

Sincerely,

Kathleen Murphy, Ed.D.
Assistant Principal

* Parking availability is subject to change



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Safe Driving Points Requirements For Eligibility:

-If you have taken Drivers Education (25pts) and Officer Armstrong's class (25pts), you are eligible for to apply for a parking spot.

-If you have taken Drivers Education (25pts) but have **NOT** taken Officer Armstrong's class (25pts), you are eligible to apply for a parking spot. You will have 30 days from the start of school to complete Officer Armstrong's class (schedule TBA).

-If you have **NOT** taken Drivers Education, but have taken Officer Armstrong's class (25pts), you will need to submit 3 Personal Reflections (<https://www.northsalemschools.org/domain/75>) to be eligible to apply for a parking spot.

- If you have **NOT** taken Drivers Education, Officer Armstrong's class or submitted reflections, you will need to submit 3 Personal Reflections (<https://www.northsalemschools.org/domain/75>) and you will have 30 days from the start of school to complete Officer Armstrong's class (schedule TBA).

For Office Use Only

____ Valid NY Driver License, ____ Vehicle Registration for Each Vehicle, ____ Complete Vehicle Information,
____ Signed Parking Rules and Regulations, ____ Completed Application with Signature, ____ 50 Safe Driving Points

Spot # _____

Date: / /

NORTH SALEM HIGH SCHOOL – PARKING APPLICATION 2023-2024

(Read carefully – Incomplete applications will not be processed)

Student's Full Name: _____ Date of Birth: ____/____/____ Grade Level for 2023-2024: ____ 12 ____

Address: _____ Home Phone: _____

NY Driver License #: _____ - _____ - _____ Driver's License Expiration Date: ____/____/____

VEHICLE INFORMATION

	Year	Make	Model	Color	License Plate
Vehicle # 1					
Vehicle # 2					

REASON: 1. After school employment – Employer _____ Phone # _____
 Hours _____ Days _____

2. Extra-Curricular Activity - Activity/Sport _____ Season _____
 Practice Times _____

3. Other – Explain- _____

PARENT'S / GUARDIAN'S PERMISSION TO DRIVE, PARK AND/OR TO LEAVE CAMPUS

I give my permission for my son/daughter, _____, to:
(check one or both)

- drive to and from school and park on campus
- drive off campus during open periods

Signature of Parent/Guardian _____ Date _____

Parent(s) Daytime Phone No.(s): _____ Parent(s) Cell Phone No.(s): _____
Parent(s) E-Mail Address(es): _____

DRIVING, PARKING AND OFF-CAMPUS PRIVILEGE STUDENT / PARENT AGREEMENT

This privilege will be revoked should the student be guilty of poor attendance, unsafe driving practices, carrying unauthorized passengers, arriving late and/or leaving early or violate of any rule listed on the "Driving Rules and Regulation" sheet. I agree to abide by the North Salem High School *Code of Conduct* (see online at the NSHS website at <http://www.northsalemhighschools.org/> under "Student Codes") to maintain my parking and leave privileges. I understand that if I violate any of the NSHS Parking Rules and Regulations (see enclosed), my privileges may be subject to revocation.

I have read and agree with the above statement. **Student signature on this application will constitute as his/her only warning.**

Student's Signature _____ Date _____ Parent's/Guardian's Signature _____ Date _____

YOUR PARKING PERMIT APPLICATION PACKAGE MUST INCLUDE:

- ____ Completed, signed application with your Parent's/Guardian's signature
- ____ Signed copy of the NSHS Parking Rules and Regulations
- ____ Clear copy of your valid New York driver's license (not a permit)
- ____ Clear copy of vehicle registration for each vehicle listed above
- ____ 50 Safe Driving Points

NORTH SALEM HIGH SCHOOL PARKING RULES AND REGULATIONS 2023 – 2024

The North Salem High School administration reserves the right to deny, grant, or withdraw off-campus leave privileges, and/or driving and parking privileges to any student at any time during the school year.

GENERAL INFORMATION:

1. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents. Students who park on campus must be “in good standing” with the school.
2. Excessive tardiness and illegal absences will result in a loss of parking privileges.
 - greater than 10 unexcused lates to school = 7 day parking suspension
 - greater than 20 unexcused lates to school = 14 day parking suspension
 - greater than 30 unexcused lates to school = loss of parking privilege
3. Parking privileges can be rescinded due to inappropriate behavior or poor academic performance.

VEHICLE REGISTRATION INFORMATION AND CONSEQUENCES FOR NON-COMPLIANCE:

1. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Students who violate parking regulations are subject to any or all of the following consequences:
 - Revocation of parking privilege
 - Ticketing
 - Disciplinary action
2. Only one space will be issued per student. Students may register up to two of their family vehicles.
3. Students with proper registration must park their motor vehicles in their assigned parking space, front-end first.
4. Vehicles must be parked in assigned spaces. Students may **not** park in un-numbered faculty spaces, visitor spaces, or other undesignated areas. Vehicles parked in the wrong space, or unauthorized areas, will be ticketed and parking privileges will be subject to revocation.
5. Inform the main office immediately of any changes in vehicle or license plate. A copy of the vehicle registration will be required.
6. **Parking spaces are non-transferable. Students may not sell, or give their assigned space to another student.**

PARKING LOT SAFETY

1. All students must abide by all New York Traffic Laws regarding seatbelt usage and automobile operations when on campus, arriving or departing campus. Failure to abide could result in disciplinary action and revocation of parking privileges.
2. The school district is not responsible for damages to, or theft from, vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
3. Student vehicles are subject to search if there is reasonable suspicion to believe that drugs, alcohol, stolen property, or other contraband is present in the vehicle.

LEAVING CAMPUS

1. **Underclassmen are not-permitted to leave campus without permission at any time during the school day. Driving such students off school property will result in disciplinary action and possible revocation of parking privileges.**
2. Any student who checks out of school early must follow early dismissal sign-out procedures in the main office.

We have read and fully understand the Parking Rules and Regulations for North Salem High School. We understand that a violation of any of the above regulations or school policies may result in temporary or permanent revocation of the parking privilege.

Student's Signature

Date

Parent/Guardian's Signature

Date