

Course Information and Procedures

North Salem High School

Mr. Chamberlain

PreCalculus

Students should bring the following materials for class:

2.5" – 3" Three Ring Binder Loose-leaf Notebook for Class Notes, Compass, Straight Edge/Ruler, Loose-leaf paper (lined/punched), Handouts, Completed Homework; Pen/Pencil, Positive Attitude, recommended **Graphing Calculator (TI-84)**.

Attendance

- The importance of daily attendance cannot be over-emphasized. Students will be introduced to new material and will be given an opportunity to ask questions about the previous lesson. If students are not in class, they will miss these two critical components.
- If absent, students should call someone from class or email the teacher to determine what has been missed. Students are responsible for obtaining work BEFORE a planned absence.

Notebook Requirements

Daily class notes should include a title and a date. Notebook (3-ring binders) should include handouts, quizzes, tests and daily class notes. Place items in your notebook in a chronological fashion. Topic Dividers are not required, but students will find them useful to set up the notebook.

Homework (10%)

Homework will be assigned daily, and checked weekly at undetermined intervals. Students are expected to complete all assignments. Homework will reinforce the skills they learn from class, and it is suggested students set aside time for math every night to establish good work habits. Homework may be collected and graded as a quiz without prior notice. Students should always bring all required materials with them.

****Late homework will NOT be accepted. (Late HW due to illness will be accepted the next day.)***

Students are expected to participate in class, and class participation allows them to try out ideas and allows me to identify possible misconceptions. Plan to correct homework from the previous night during our class discussions. Come in for extra help when it is needed or if it is suggested. Extra effort is noticed and always pays off.

Tests (60%), Quizzes (30%)

PLAN TO TAKE A QUIZ OR TEST (APPROXIMATELY) ONCE A WEEK. All tests will be announced (and most quizzes will be announced). Test or quizzes that are missed due to absence must be made up the next day students return to school. As young adults, it is student responsibility to know: (1) their approximate grades, (2) that students needs to find out what has been missed due to absence, and (3) to keep parents informed of your progress.

**Your grade for the course is determined by averaging the four quarters and the final exam.*

Extra Help

Students must take responsibility for their progress. It is expected students come in to get extra help whenever it is required. Extra help will be provided on Tuesdays and Wednesdays after school from 2:15-2:55 in room W9. I encourage students to ask questions in class or after school whenever necessary.

Communication

The three parties involved in the direct educational process are students, parents and teachers, and to make sure that we can get the best out of the whole experience, it is imperative that **everyone** is actively involved in communication. As the teacher, I will try to be as diligent as possible with communication, but it is extremely important that **parents and students** also actively communicate. If you would like a weekly up-date, please send me an email weekly, and I will send you a brief summary of your son/daughter's progress. Resolving issues in a timely fashion before they become a problem helps save time and energy. Also, if you have a question regarding any potential issue, please, always contact the teacher first. (I am happy to help!)

Contact Information:

E-mail: tchamberlain@northsalemschools.org

HS Main Office Phone: (914) 669-5414

**E-mail is the best way to communicate since it will be the first item I check each day. If for some extenuating circumstance I have not responded via email, please leave a message with the HS main office secretary.

Thank you parents for your greatly appreciated help and insights, and I look forward to serving you and your son or daughter, and to a great school year.

Sincerely,

Mr.Chamberlain